Your guide to Christ’s College

For international boys and parents
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Contact Us

Address
Christ’s College
Rolleston Avenue
Private Bag 4900
Christchurch 8140
New Zealand

Phone
03 366 8705

Fax
03 364 5295

Email
receptionist@christscollege.com

Office Hours
Monday–Friday 8.30am–4.30pm

Absence Line
03 364 8676

Website
www.christscollege.com
Nau mai haere mai
A very warm welcome to Christ’s College

I am delighted you have chosen to come to College and I hope you and your family enjoy a productive and rewarding partnership with us in the years ahead. Our vision is encompassed in our mission: Each boy at his best.

College is renowned for the quality and strength of its academic, cultural, sport and co-curricular programmes. Our commitment is to work with you, to help you develop the skills and attributes you need to thrive. We look forward to seeing you grow into a virtuous young man, confident and self-aware, ready, willing and able to make a positive contribution to society.

I hope you will take advantage of all the amazing opportunities available for you at College. Focus on your studies, explore your interests, and never be afraid to put your hand up to try something new. If you put in the effort, your life will be enriched by your College experience.

This handbook contains a wealth of information about College life. I am sure it will prove useful as you begin your learning journey with us.

Garth Wynne
Executive Principal
Term Dates

**Term 1 (11 Weeks)**
Monday 29 January–Friday 13 April
Waitangi Day – Tuesday 6 February
Easter Break – Wednesday 28 March–Tuesday 3 April
2 weeks’ holiday

**Term 2 (10 weeks)**
Monday 30 April–Friday 6 July
Queen’s Birthday – Monday 4 June
Winter sport commitments as usual on Saturday 7 July
2 weeks’ holiday

**Term 3 (9 weeks)**
Monday 23 July–Friday 21 September
3 weeks’ holiday

**Term 4 (7 weeks)**
Monday 15 October–Friday 30 November
Labour Day – Monday 22 October
Show Day – Friday 16 November
Summer sport commitments as usual on Saturday 1 December

The Calendar page on our website is a great way to find out about what’s going on at College. Click the view calendar button on our homepage and then click on the title of an event to find out more.
# Weekly Routine

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<thead>
<tr>
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<th>WEDNESDAY</th>
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<tr>
<td>Pastoral time</td>
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<td>Assembly</td>
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<td>(with Assistant</td>
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<td>(odd weeks)</td>
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<td>8.25–8.50</td>
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<tr>
<td>Assembly (odd weeks)</td>
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<td>Chapel</td>
<td>8.30</td>
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<tr>
<td>1</td>
<td>9.00–9.50</td>
<td>9.00–9.50</td>
<td>8.35–9.15</td>
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<td></td>
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<td></td>
<td>Congers &amp;</td>
<td>Staff PL (period</td>
<td>General</td>
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<td></td>
<td></td>
<td></td>
<td>department meetings (10.20–10.50</td>
<td>1, even weeks)</td>
<td>studies (1.10–1.40)</td>
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<td></td>
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<td>Sport (after school)</td>
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## Our Routine

Boarders are expected to be in residence by 6pm on the evening before term begins and dayboys should be at their House by 8.10am on the first morning of term. Blazers are worn for the first day of the summer terms – that is, Terms 1 and 4. Dress uniform (suit) should be worn on the first day of term in the winter terms, Terms 2 and 3.

Boys are encouraged to cycle or walk to school. However, if driving, we ask College families to stay away from the school gates in order to avoid congestion on Rolleston Avenue.

House assemblies are held each morning and there is a whole school assembly every second Thursday. Chapel services are held on Monday, Friday and Sunday, and congregational singing practice (Congers) is on Wednesday.

Each day contains six lessons. Most lessons are of 50 minutes’ duration, except on Wednesday, when they are 40 minutes long to allow for Congers and sport. The routine has sufficient time built in for students to transfer between classes.

Any requests for permission to leave early or arrive late should be made to your Housemaster, in advance and with good reason.
Established in 1850, Christ’s College is an Anglican school founded on Christian principles. Its history is inextricably linked with the foundation and settlement of Christchurch and the Canterbury region. College moved to its present site in 1856, putting down roots in the central city, growing and developing, and creating the exceptional learning environment you find today. And exceptional it is. As one of the leading independent boys’ schools in New Zealand, College focuses on delivering a multi-faceted and inspirational educational experience and – in partnership with parents – preparing our students for a world of opportunities.

Our Vision

Christ’s College will be a vibrant school community that educates boys to be men of virtuous character who make a positive contribution to society.

Our Mission

Each boy at his best.

Mā te ahurei o te rangatahi, ka arahi i ō mātou mahi – “Let the uniqueness of the student guide our work”

Our Motto

Bene tradita, bene servanda
“Good traditions, well maintained”

Our Virtues

Seven core Christian virtues underpin all aspects of College life

- **Honesty** – being truthful and sincere in words and actions
- **Spirituality** – appreciating that in seeking a fullness of life we need to look beyond our material needs and wants
- **Compassion** – being generous towards those less fortunate than ourselves
- **Learning** – striving to become independent, lifelong learners, and recognising the right of others to learn
- **Respect** – cultivating an attitude of respect, for ourselves, for others and for our school and community
- **Stewardship** – recognising the good we have received from the past so that it may be preserved or enhanced
- **Justice** – accepting people’s differences and being fair in all our dealings with others

We encourage our students to aspire to live a virtuous life, to cultivate good character and work habits, make good choices, and strive for excellence in everything they do.
Our Crest

The College crest reflects our heritage, identity and history.

**The helm** – a corporate body with the crest of a tui’s head. The white tuft on black plumage forms the College colours, black and white.

**The hung fleece** – taken from the coat of arms of the Canterbury Province.

**The lion** – taken from the coat of arms of Christ’s College, Cambridge, alma mater of the first Superintendent of Canterbury Mr JE Fitzgerald, who drew up the ordinance founding College.

**The Tudor rose** – taken from the coat of arms of Christ Church, Oxford, alma mater of Mr JR Godley and many of the founders of Canterbury.

**The wavy line** – signifies a voyage by sea.

**The four shells (escallops)** – represent the Canterbury Association’s early settlers who arrived in the First Four Ships.

**The lozenge** – with points forming the heraldic cross most similar to that in the east window of the Chapel, and used on the pockets of Old Boys’ blazers.

**The open book with letters** – signifies a place of learning or school and XP (the Greek letters chi and rho) represent Christos, thus Christ’s College.
All boys, regardless of religious affiliation, are expected to participate in Chapel. They must attend Chapel on Monday and Friday mornings, congregational singing practice (Congers) on Wednesday, at least two Sunday services each term, and Carols on the Quad. Juniors also attend our end-of-year Advent Carol Service.

Christ’s College follows contemporary Anglican practice, and is inclusive of all.

Parents and families are encouraged to attend Sunday services and are also invited to come and share our traditional Christmas celebrations.

Whatever his age, whatever his denomination, if a boy is baptised (christened) he is encouraged to receive communion. Baptism is offered for boys in any year group and each year preparation for confirmation is available for boys in Years 12 and 13. Confirmation is regarded as an individual commitment to aspire to live according to Christian ideals.

The Chaplain’s office is in the Selwyn Building, which also accommodates the Religious Education department and the Choir vestry.

Religious Education at College focuses mainly on Christianity, but also explores the world’s other great religions, including Islam, Judaism, Hinduism, Buddhism and Sikhism, and teaches the fundamentals of philosophy and ethics.

Chapel

Chapel is an integral part of College life. It is the architectural reminder at the heart of our school to find the still point in the turning world, a place where the College community gathers to pause, reflect, sing and pray.

Centre for Ethics & Spirituality

The aim of the Centre for Ethics & Spirituality is to inspire us, as a community, to start thinking and talking about some of the big questions in life. Guest speakers present on a wide range of topics, designed to promote critical and creative thinking and enhance our understanding of and engagement with the world.

Chaplain

Rev. Bosco Peters
bpeters@christscollege.com

For more information about Chapel and the Centre for Ethics & Spirituality, go to the Chapel and Ethics & Spirituality pages in the Community section of our website.
When you start at Christ’s College you will be assigned to a House. College has 10 Houses, three for boarders and seven for dayboys.

### Boarding Houses
- Flower’s House
- Richards House
- School House

### Day Houses
- Condell’s House
- Corfe House
- Harper House
- Jacobs House
- Julius House
- Rolleston House
- Somes House

Your House will become one of your most important places at school, your band of brothers within the wider College community. If you are a boarder, your House will become your home away from home. If a dayboy, your House will be the base from which you operate while at school.

Your Housemaster and other House staff are there to support you throughout your time at College. They will get to know you well, and will give you help and advice about all aspects of College life, as well as any other matters that affect your wellbeing.

In addition, you will be assigned to the particular care and attention of an Assistant Housemaster, who will help you with goal planning and monitor your progress.

All boys are bound by the school rules and each House publishes its own student guide, designed to help you settle in and understand House rules and expectations.

Student leaders in each House include the Head of House and a number of House Prefects. These senior boys support the Housemaster in running interhouse events, mentor younger students, oversee House duties and foster House spirit. College runs a number of interhouse competitions, and all students are encouraged to take part.

There is always an atmosphere of friendly rivalry between Houses at these events.

We encourage you to get involved in House activities. By becoming an active and enthusiastic member of your House, you will form some amazing friendships, gain the confidence to step out of your comfort zone and try different things, develop your sense of self and your character strengths, have opportunities to both lead and follow, and be recognised for your hard work and the contribution you make.

Please refer to the College Directory at the back of this handbook to find the names and contact details of key House personnel, or visit the College Life page on our website to find out more about our Houses.
Centre for Character & Leadership

The Centre for Character & Leadership complements and enhances our academic programme. Its age-appropriate programmes are designed to support the boys as they transition through adolescence, helping them acquire the character strengths and skills they need in order to thrive and, ultimately, make a positive contribution to the wider society in which they live.

Director of Boarding and the Centre for Character & Leadership
Darrell Thatcher
dthatcher@christscollege.com

For more information about the Centre for Character & Leadership, go to the Character & Leadership page in the Community section of our website.

Student Leaders

By getting involved in the life of the school, you will find many opportunities to develop leadership skills in different contexts – and while not everyone can be Head Prefect, or captain of a sports team, or first violin, or take a leading role in a school production, each boy can aspire to be and do his best, to both lead and serve as a valued member of our community.

Prefects 2018

Head Prefect – Max Goodwin
Deputy Head Prefect – Toby Brooker-Haines
Head of Boarding – Kurtis Weeks
Head of Condell’s – Harrison Voice
Head of Corfe – Harry Zarifeh
Head of Flower’s – Sam Darry
Head of Harper – Finbar Gallaway
Head of Jacobs – Tommy Glass
Head of Julius – Han-Young Kim
Head of Richards – Callum Norrie
Head of Rolleston – Thomas Hawley
Head of School – Cameron Nicolson
Head of Somes – Rhys Thatcher
Head of Chapel Choir – Theodore Davis
Chapel Prefect – George Murray
Chapel Prefect – Wilson Murray
Head of Academic – Wills Wynn Thomas
Head of Arts & Culture – Angus Mossman
Head of Environment – Cameron Jones
Head of Service – Sam Howard
Head of Sport – Sam King
Head of Wellbeing – Marshall Stark
Head of International & Round Square – Junie Wee
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Pastoral Care

We take our duty of care seriously. Our pastoral care approach is designed to make sure every boy feels safe and supported, and develops a sense of belonging to the College community.

Your Housemaster should be the first person you contact if you have any problems or concerns, or you might prefer to confide in a trusted teacher or sports coach. In addition, College has a comprehensive counselling and support service, with a number of people – including the Chaplain, School Counsellor, Careers Advisor, International Student Manager, Nurses and Matrons – in our guidance network.

The School Counsellor offers a professional, confidential counselling service for boys and their families. You are welcome to contact him at any time. He has vast experience, access to a wide range of resources and, should it become necessary, can contact specialist agencies and social services on your behalf.

The Student Wellbeing Page on Schoolbox, run by the Student Wellbeing committee with the support of the School Counsellor, is a self-help initiative that provides links to practical ideas and resources designed to help students in need and to raise awareness of the importance of good mental health. It is well worth a look.

At College, we take a firm stand on bullying or harassment and do not tolerate abusive behaviour. We encourage students to report any instances of bullying or harassment, either by talking to a trusted member of staff or through the Bullying Report Form (BRF) option on Schoolbox. We will respect your confidentiality, and undertake to investigate and resolve such issues in a satisfactory and timely manner.

Centre for Wellbeing & Positive Education

We believe the best education focuses not only on academic achievement, but also on development of character strengths and wellbeing. The Centre for Wellbeing & Positive Education brings positive psychology and best teaching practice together, to promote good relationships, foster resilience and encourage positive lifestyle choices.

School Counsellor and Director of Wellbeing & Positive Education

John Quinn – 027 282 3972
jquinn@chritscollege.com

For more information about the Centre for Wellbeing & Positive Education, go to the Wellbeing & Positive Education page in the Community section of our website.
The Home and School Partnership

We are in this together. When a boy starts College, he and his family are welcomed into our school community. As we encourage our students to dive in and take advantage of the many opportunities available through their College experience, we also encourage their families to get involved.

There is always something happening at College, and parents are always welcome to attend. Whether you are cheering on the sidelines or helping manage a sports team, lending a hand behind the scenes for drama or music productions, or accompanying students on away trips, we are grateful for your support.

Your Housemaster will let you know about any House-specific activities, or have a look at the Calendar page on our website to find out about upcoming events.

Christ’s College Parents’ Association

For parents, joining the Parents’ Association is a great way to meet other people and support the school. The Parents’ Association plays a pivotal role in coordinating some of College’s main social functions, including Athletics Sports Day, Mid-Winter Drinks and the Pink Lunch.

CCPA  ccpa@christscollege.com

Marketing and Communications

A wide range of publications are distributed to the College community, including

Register – a chronicle of each year at College, published in Term 1

College – a colour news magazine, published twice a year

In Black & White – an electronic newsletter, published every two weeks in term time

College calendar – a list of key events, dates, times and venues, published electronically

College website – a useful source of news and information about all aspects of College life

College Facebook – www.facebook.com/ ChristsCollege – for the latest news and events at College

Please tell us if your son has done anything you think we should know about, whether as part of his school activities or in other areas of his life. We encourage parents to contact our Marketing and Communications team with news and photographs celebrating students’ successes.

Director of Admissions, Marketing and Communications

Claire Sparks
csparks@christscollege.com
Keep in Touch

To be confident we can get in touch with you in any situation, please ensure we have your family’s up-to-date contact details – including address, phone numbers (mobile and landline) and email – at all times.
Our focus is on helping each boy realise his full academic potential. College delivers high quality learning programmes, encompassing the latest curriculum developments and best teaching pedagogy. Teaching and learning areas of expertise are supported through our nine faculties.

- **English**

- **The Arts** – Art History, Drama, Music and Visual Arts

- **Health & Physical Education**

- **Modern Languages** – French, German, Japanese, Spanish and Te Reo Māori

- **Mathematics & Statistics** – including Calculus

- **Sciences** – Biology, Chemistry, Physics and Earth Science

- **Social Sciences** – Accounting, Agribusiness, Classical Studies, Economics, Financial Literacy, Geography, History, Media Studies and Religious Education

- **Technology** – Digital Technology, Design & Visual Communication, Materials Technology and Multidisciplinary Studies

- **Learning Centre**

In addition, College offers numerous enrichment opportunities for our more capable students, as well as a comprehensive study and careers advice service for all students.
## Curriculum Overview

<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>YEAR 9</th>
<th>YEAR 10</th>
<th>YEAR 11 NCEA Level 1</th>
<th>YEAR 12 NCEA Level 2</th>
<th>YEAR 13 NCEA Level 3</th>
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<td>Media Studies</td>
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<td>Music</td>
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<td>Physical Education, Health &amp; Wellbeing</td>
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**KEY**

- ● Subject taught
- ● Subject not taught
- ○ Compulsory for all
- ● Compulsory and optional courses in subject
## Course Summary

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<thead>
<tr>
<th>COMPULSORY SUBJECTS</th>
<th>PERIODS PER WEEK</th>
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<td>English</td>
<td>4</td>
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<tr>
<td>Mathematics</td>
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<tr>
<td>Science (Biology, Chemistry, Physics, Earth Science and Astronomy)</td>
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<tr>
<td>Geography</td>
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<td>History</td>
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<td>French</td>
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<td>Japanese</td>
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<td>Spanish</td>
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<tr>
<td>Art / Drama / Music</td>
<td>2</td>
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<tr>
<td>Digital Thinking / Materials Technology / Design and Visual Communication</td>
<td>2</td>
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<td>Religious Education</td>
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<tr>
<td>Physical Education and Health</td>
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</table>
Classroom Code of Conduct

College has high expectations of good behaviour and expects all students to treat their teachers and fellow students with respect at all times. In the classroom, students should always

• make the most of their learning opportunities

• behave in a way that does not disrupt the learning of others

New Zealand Qualifications

The National Certificate of Educational Achievement (NCEA) is New Zealand’s main national qualification for senior secondary school students. In each subject, skills and knowledge are assessed against a number of standards – and schools use a range of internal and external assessments to measure how well students meet these standards. When a student achieves a standard, they are awarded credits. Students must accrue a certain number of credits at each level in order to gain an NCEA certificate. High achievement is recognised by Merit and Excellence endorsements.

NCEA Level 1 – a student must gain a total of 80 credits at Level 1 or above, including a minimum of 10 literacy and 10 numeracy credits.

NCEA Level 2 – a student must gain a total of 60 credits at Level 2 or above, plus 20 credits from any level, and including a minimum of 10 literacy and 10 numeracy credits.

NCEA Level 3 – a student must gain a total of 60 credits at Level 3 or above, plus 20 credits from Level 2 or above, and including a minimum of 10 literacy and 10 numeracy credits.

University Entrance

University Entrance (UE) is the qualification students need in order to go to university in New Zealand. To gain UE, a student must achieve

• NCEA Level 3

• Three subjects – 42 credits at Level 3, made up of 14 credits each in three approved subjects

• Literacy – 10 credits at Level 2 or above, made up of 5 credits in reading and 5 credits in writing

• Numeracy – 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or three numeracy unit standards (26623, 26626, 26627 – all three required)

Students should be aware that prolonged absences in Years 11, 12 or 13, may result in them being unable to meet the requirements for NCEA. Please discuss any concerns with your Housemaster, subject teachers or the Assistant Principal – Curriculum.

For more information about academic matters and subject choices at College, please talk to your Housemaster or refer to our Curriculum Studies Guide, the NZQA Booklet and NCEA pages in the Curriculum section of our website.
Prizes and Awards

We like to celebrate success. The system of prizes and awards at College is designed to recognise not only academic excellence, but also effort and achievement.

Gold Badges and Gold Ties are awarded for academic excellence, Honours Ties are given to boys who make an outstanding contribution to the cultural life of the school, while School Colours are awarded to our top sportsmen and high achievers in co-curricular activities. Gold and Silver Buttons may be worn by boys who excel in a number of areas, plus there are many other House and school awards made to boys who deserve recognition.

The Merit Card System

At any time during the year, outstanding classroom work can be acknowledged by key members of staff through our Merit Card system. Teachers select such work and issue a Merit Card to the student concerned, who then takes the work and Merit Card to his Housemaster and the Executive Principal.

Gold Badges

Gold Badges recognise outstanding achievement in NCEA at Levels 1 and 2. The criteria for receiving a Gold Badge are

- Year 11 – a minimum of 90 credits at Excellence in Year 11 at NCEA Level 1 or above, or a minimum of 100 credits at Excellence at Level 1 NCEA achieved by the end of Year 11
- Year 12 – a minimum of 70 credits at Excellence in Year 12 NCEA Level 2 or above, or a minimum of 80 credits at Excellence at Level 2 NCEA achieved by the end of Year 12

Gold Ties

A Gold Tie is awarded to the top five students in Year 11 and the top five students in Year 12 with the highest percentage of Excellence credits in one academic year. To be eligible, the student must also be a Gold Badge recipient.

Gold Buttons

These may be worn by boys who

- receive their second award of a Gold Badge
- receive their third award of Colours
- receive their third award of an Honours Tie
- receive three awards in combination – for example, an Honours Tie, Colours and a Gold Badge; or two Colours and a Gold Badge; or two Honours Ties and Colours

Silver Buttons

These may be worn by boys who

- receive their second award of Colours, or their second award of an Honours Tie
- receive two awards – for example, an award of Colours plus an award of a Gold Badge; an Honours Tie plus an award of a Gold Badge; or Colours and an Honours Tie
Student–Parent–Teacher Meetings

These meetings provide an opportunity for parents to get to know their son’s teachers, discuss his academic progress and raise any other pertinent issues. Senior students have two parent meetings plus a goal setting meeting, while junior students have one parent meeting plus a goal setting meeting each year. Housemasters are always prepared to arrange meetings at other times as required.

Careers

Our dedicated Careers Advisor is available to give advice on learning pathways at College, as well as tertiary study and career options. He works with both juniors and seniors, with groups and individuals, and liaises with tertiary education providers, organises work experience opportunities, and has a wide range of information and resources available. It is never too early to seek careers advice and all boys should be encouraged to think about life beyond school.

Careers Advisor

Chris Sellars
027 268 9437
csellars@christscollege.com

Library

The library has a fantastic range of fiction and non-fiction paper and e-books, plus magazines and DVDs, computers and audio-visual equipment. Its website gives access to the library catalogue, as well as a range of databases, search engines and resource links. Books are issued for four weeks and DVDs for one week. Renewals are allowed. Overdue notices will be sent by email, and students are responsible for the safe return of all borrowed items.

Our approachable and dedicated library staff are always keen to help, and have a world of information at their fingertips. Students should always be aware the library is a place for quiet work and study – and sensible, respectful behaviour is expected. Food and drink are not allowed in the library. Bags must be left in the foyer on the hooks and benches provided, but students should take their laptops with them when studying in the library.

Opening hours (term time only)

8.30am–5pm Monday–Friday

Supervised prep and academic tuition for boarders in the evening.

Website

library.christscollege.com

Librarian

Lisa Trundley-Banks
lbanks@christscollege.com

Library Assistant

Lyn Feterika
Centre for Teaching Excellence & Research

The Centre for Teaching Excellence & Research has been established to promote continuous improvement in teaching and learning. Using a coaching and mentoring model and focusing on best practice in education, the Centre will support and empower our teaching staff to be the best they can be and to deliver inspirational and meaningful learning programmes.

Assistant Principal – Curriculum
Joe Eccleton
jeccleton@christscollege.com

Heads of Teaching & Learning
Dr Graeme Swanson
gswanson@christscollege.com

Katie Southworth
ksouthworth@christscollege.com

Nicole Billante
nbillante@christscollege.com

Warren Lidstone
wlidstone@christscollege.com

College Archives

The archives are available for you to research College history. To arrange an appointment, either email the archivist or talk to the library staff and they will contact the archivist on your behalf.

Archivist
Jane Teal
jteal@christscollege.com
ICT and e-Learning

College is at the forefront of using digital technologies to support teaching and learning, and all students are expected to have a fully charged laptop available for use in class.

We require boys to have either the Apple MacBook Air or MacBook Pro, with a minimum of 8GB memory and 256GB storage.

College provides relevant curriculum software and makes extensive use of the Google suite of apps, which offer a full range of cloud-based productivity tools designed to support learning. At the beginning of the year all boys are required to sign an ICT code of conduct, which outlines expectations and responsibilities, and are issued with a College email address and passwords, which provide access to email, internet and network resources.

Be a Good Digital Citizen

- always charge your laptop overnight
- backup your files and keep your passwords secure
- carry your laptop in a case or bag to prevent damage
- never interfere with another boy’s laptop
- never leave your laptop lying around. When not in use, store it in a safe place
- never use email, texts or the network to bully or humiliate others
- use access to technology resources responsibly and wisely

Email Protocols

- use Christ’s College email addresses for all matters relating to College
- keep your emails as concise as possible
- always be polite
- teachers are not expected to read work-related emails in the evening or on the weekend. However, they are expected to respond as soon as convenient and preferably within 24 hours

While email is one of the most efficient ways to contact teachers and other students, as with all digital technologies, we expect you to use it wisely and adhere to these email protocols.

ICT Services

ICT Services is located on Level 2 of the Fine Arts & Technology building. The ICT team operate information technology resources around College and provide assistance in all areas associated with ICT. For any ICT-related problems, visit the help-desk in the ICT reception area for assistance.

Director of Information and Communication Technology Services

Paul Rodley
prodley@christscollege.com
Please refer to the College Directory at the back of this handbook to find the names and contact details of key ICT personnel, or visit the e-Learning page in the Curriculum section of our website for more information about ICT and our digital learning strategy.
Sport

College is known for its competitiveness in a broad range of sports. Our excellent facilities, specialist coaches and support staff, regular training sessions and strength and conditioning programmes, are in place to assist teams and individuals develop skills in their chosen field.

Sport is an integral part of College life and all boys are expected to participate in both summer and winter sport.

House sport competitions, held throughout the year, give everyone the opportunity to have a go at different activities and foster House and school spirit. Our Athletics Sports Day and Swimming Sports are held early in Term 1. In both cases there is an interhouse competition, as well as individual championships. These events are a great introduction to sport at College, as well as fun social activities.

Parents are always welcome at sports games and events.

Usual sports days are Monday, Wednesday and Thursday after school and Saturday – but other days may be used, depending on the sport. Practice times vary, but most finish by 5.30pm. Your coach will outline the expectations for your chosen sport.

Whether you are a passionate sportsman or not, at College we believe there are many benefits to be gained from taking part in sport and having access to high quality physical education.

Summer Sports
Athletics
Cricket
Golf
Mountain Biking
Multi-sport
Polo
Rowing
Sailing
Swimming
Tennis
Volleyball
Water Polo

Winter Sports
Badminton
Basketball
Cycling
Football
Harriers
Hockey
Rugby
Skiing and Snowboarding
Squash
Table Tennis
Facilities

College’s playing fields, known as the Christ’s College Cricket Ground, are located in South Hagley Park. This complex comprises three rugby fields, three football fields, 10 turf cricket pitches and a grass net training facility for cricket.

On campus, College has a well-equipped gymnasium, a five-lane 25m heated indoor swimming pool and another playing field – Upper.

The gymnasium is used for various sport events, including badminton, basketball, table tennis and volleyball and also houses our strength and conditioning area. It can be used at any time when the doors are open. Street shoes may not be worn on the gymnasium floor under any circumstances. Do not take food or drink into the gymnasium.

When using the swimming pool, students must behave sensibly and pay attention to the pool rules (posted in the pool building) at all times. Swimming is only allowed when there is supervision available. Do not walk to the pool in bare feet, or take food or drink into the pool building.

Upper is used as a track and field facility in summer and a rugby field in winter. It also has an all-weather astro turf area for tennis, hockey and cricket.

College has its own rowing shed at Kerr’s Reach and a rowing erg room in Cranmer Square. Other facilities are sourced on an as-required basis.

Sport Code of Conduct

College strongly supports the principles of good sportsmanship and fair play. Your appearance and behaviour, both on and off the field, should be of the highest standard.

- wear the correct gear to practices and matches
- be punctual
- abide by the referee’s (or umpire’s) decisions without complaint or argument
- avoid inappropriate behaviour – such as swearing, fighting or arguing – even when provoked
- racial abuse or harassment will not be tolerated
- show loyalty to your team, captain, coach and College
- play with a will to win, but play fairly

Colours

In recognition of high achievement, top sportsmen are awarded Colours for excellence in sport. The Director of Sport is responsible for awarding Colours, a process that begins with a recommendation from teachers in charge of each sporting code. Boys who gain Colours are recognised by the badge on their blazer.
Exemptions

Exemptions from sport must be cleared through the Director of Sport and may be granted

- on medical grounds
  (doctor’s certificate required)

- where there is genuine high-level involvement outside College in a sport or activity which is not available at College

Director of Sport

Rob Clarke
rclarke@christscollege.com

For more information on sport at College – in particular, further details about individual sports and the teachers in charge, our sport Code of Conduct, Guidelines and FAQs – go to the Sport pages on our website.
Co-curricular Activities

There’s always something happening at College and we encourage all students to get involved in some kind of activity outside the classroom. You might pursue an already established interest or decide to try something new – whatever you choose, co-curricular activities are sure to help you meet new people, gain new skills and enhance your College experience.

Chess

Chess enthusiasts can compete for the House Cup in Term 3 and play in the interschool chess competition during winter months. All boys, at any level, are welcome.

Teacher in Charge
Gill Kilpatrick
gkilpatrick@christscollege.com

Debating

Debating is a fun way to develop reasoning, research and confidence in public speaking. At College, students have a number of opportunities to hone their debating skills, with both junior and senior interhouse competitions, and interschool competitions and exchanges.

Teacher in Charge
Chloe Harland
charland@christscollege.com

Drama

College has a strong tradition of excellence in the performing arts, with a myriad of opportunities for students to participate both onstage and behind the scenes – including House Plays, Theatresports, the Sheilah Winn Shakespeare Festival and annual musical or dramatic productions for senior and junior students.

Through timetabled classroom drama and the Christ’s College Drama Club, we teach individual performance skills and stagecraft, and foster aesthetic and kinaesthetic growth, nurturing creative talent, imaginative flair and a love for the theatre arts.

We work closely with the Music School and local girls’ schools to create vibrant performing arts partnerships. Students can also contribute to film projects organised by the Media Studies Department.

Specialist speech and drama teachers offer individual lessons, and students can work towards Speech NZ and Trinity College London qualifications. Lessons are scheduled between 8am–8pm and careful timetabling ensures boys do not miss the same academic lesson each week.

Director of Drama
David Chambers
dchambers@christscollege.com
Duke of Edinburgh’s Hillary Award

The aim of the Duke of Edinburgh’s Hillary Award is to challenge young people to be the best they can be, to help them discover and build on their strengths and interests through service, skills, physical recreation and an adventurous journey. There are three award levels: Bronze, Silver and Gold – and from 2018, all Year 10 students will be enrolled in and expected to gain the Bronze Award. By making the Bronze Award compulsory, we hope many of the boys will chose to complete the more advanced levels as well.

Teacher in Charge
Graeme Christey
gchristey@christscollege.com

Flight School

Flight School’s primary focus is on how to fly drones (or Remote Piloted Aircraft Systems, as they are called by the Civil Aviation Authority), such as the DJI Phantom and Mavic. The club also uses flight simulators to learn how to fly fixed wing models, and boys also learn about the laws and regulations of flying model and full size aircraft in order to appreciate where and how we use the airspace.

Teacher in Charge
Peter Hewson
phewson@christscollege.com

Exchange Programmes

Exchanges open up the world and give students the opportunity to experience life in another country. College has existing exchange programmes in place with schools in South Africa, Australia and the USA – and is in the process of establishing new exchange programmes with other Round Square affiliated schools.

In the first instance, interested students should discuss these opportunities with their Housemaster.

Teacher in Charge
Neil Porter
nporter@christscollege.com

Model United Nations

By getting involved in Model United Nations (MUN) activities, students learn to look outwards and discover the art of diplomacy and importance of international relations.

Students in Years 11–13 have the opportunity to participate in both regional and national MUN conferences, and may also apply to be part of the New Zealand delegation to the annual international MUN conference. A number of College students have participated at the highest level, and hugely enjoyed and greatly benefitted from the experience.

MUN is for anyone interested in politics, current affairs, public speaking and contemporary global issues, particularly relating to human rights, the environment, security and trade.

Teacher in Charge
Warren Lidstone
wlidstone@christscollege.com
Round Square

Round Square is a worldwide network of innovative schools in 50 countries across six continents. The Round Square IDEALS – Internationalism, Democracy, Environment, Adventure, Leadership and Service – complement our College virtues and, by becoming a member of Round Square, we can promote our interest in embracing a global perspective, experiential learning and character education.

Our commitment to Round Square is largely student-driven, with our International Committee leading Round Square initiatives at College.

**Teacher in Charge**
Rob Donaldson
rdonaldson@christscollege.com

**Head of International**
Junie Wee
jwee@student.christscollege.com

Skiing

The ski club organises regular trips to Mount Hutt on Sundays during the season. Interschool ski competitions are held in Term 3.

**Teacher in Charge**
Eloise Nevin
enevin@christscollege.com

Music and Choir

College has a rich and vibrant music programme and the Christ’s College Music School aims to offer all boys the opportunity to excel and achieve excellence in music.

Students are taught to appreciate a wide range of musical styles and experiences – through music lessons, sessions with visiting artists, concerts and live performances – as part of their wider aesthetic development.

Music lessons are available for a wide range of instruments, including voice. Our itinerant music tutors are all professional musicians and excellent role models for our students. Music lessons are scheduled between 8am–9pm, depending on the availability of the tutor and to accommodate each boy’s academic programme. Lessons take place in the Music School on Rolleston Avenue and instruments are available for hire from local music suppliers.

Students who wish to focus on singing can audition for a place in the Chapel Choir and our specialist choir Schola Cantorum, which concentrates on a cappella and more demanding part work. College choirs have extensive repertoires of traditional choral and contemporary pieces, and sing in Chapel as well as at other College events, and in performances both in New Zealand and overseas.

College offers many performance opportunities – including Big Band, Small Band, Brass Ensemble, Chapel Choir, Congregational Singing, Contemporary Music,
Chamber Music, Jazz Combo, Saxophone Ensemble, Schola Cantorum and Orchestra (with students from St Margaret’s College) – and interested students are welcome to join our thriving community of passionate musicians.

**Director of Music**

Robert Aburn  
raburn@christscollege.com

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<th>REGULAR REHEARSAL TIMES</th>
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<td><strong>Chamber Music Groups</strong></td>
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<td><strong>Chapel Choir</strong></td>
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<td>(Scholar Cantorum)</td>
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<td><strong>Jazz Combo</strong></td>
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<td><strong>Orchestra</strong></td>
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<td><strong>Contemporary Music</strong></td>
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<td><strong>Saxophone Ensemble</strong></td>
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<td><strong>Small Band</strong></td>
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For more information about co-curricular activities at College, go to the Our Programmes pages in the College Life section of our website.
Uniform

The Uniform Shop is the sole supplier of all Christ’s College uniforms, including sport uniforms, and also stocks a range of stationery and other supplies. It also sells some second hand uniform items, if clean, in good condition, and in current fabric and style.

The Uniform Shop offers appointments for uniform fittings for new entrants and for boys who need made-to-measure clothing.

A sewing and alterations service is also available through the Uniform Shop, with a seamstress on site on a weekly basis.

**Shop hours (term time)**
- Monday–Friday 10am–5pm
- Saturday 9am–12pm

**School holiday hours**
- Monday–Friday 10am–4.30pm
- Closed Saturday

**Manager**
- Ann Shaw
- 03 364 8613
- uniforms@christscollege.com

**Location**
- 10 Gloucester Street, Christchurch

For more information and to download a copy of the Uniform Shop booklet, go to the Uniform Shop page in the College Life section of our website.
Discipline

College has carefully considered school rules, based on our core virtues, that reflect our expectations of good conduct and collegiality. These rules apply in the House, in the classroom, on campus and in any situation where you represent College – for example, at sport, cultural or co-curricular events.

At all times, student conduct should be governed by

- common sense
- concern for the wellbeing of others
- decency
- honesty
- self-discipline and self-respect
- respect for others and their property
- the need to maintain the good name of Christ’s College

College’s response to misconduct is based on the following principles

- restorative practice
- natural justice
- fairness
- flexibility of response
- informed response

The Deputy Principal supervises disciplinary policy and practice. The Executive Principal has the final word on serious matters of discipline, but may choose to consult with others – such as members of the College Executive, Housemasters and teachers – before making his decision.

Our Rules in Brief

- Boys may not bully or harass others
- Boys and staff will always treat each other in a considerate and respectful manner
- In Chapel, there is to be no talking and appropriate behaviour is expected at all times
- No walking in bare feet, eating, shouting or playing games on/around the Quad. It is a formal area and any activities on the Quad are carefully managed and controlled
- Boys should not behave in any way which brings College into disrepute
- Mobile phones must be on silent in class, Chapel, Assembly and the Dining Hall
- Boys must approach their Housemaster or the appropriate member of staff directly in order to be excused from classes, sport or activities
- Boys must be clean-shaven and their hair and personal appearance must always be neat and tidy. No hands in pockets
- Boys must wear the correct uniform at all times. When in uniform, boys must wear blazers or full dress uniform when outside the College campus
Make a Good Impression

We expect our students to take care of their appearance and maintain high standards of personal care. These requirements are designed to encourage self-respect and self-management, and instil in students a sense of pride in their school.

Uniform

All boys should have
- belts (black) for their shorts and trousers
- black shoes (lace-up or slip on) – not boots
- shirts that fit around the neck – tucked in and with top button done up
- socks that stay up – use garters if necessary
- clean and tidy uniform

Hair

Boys must be clean-shaven at all times and should make sure their hair
- is kept neat, clean and tidy
- is kept clear of the collar, off the ears and off the eyebrows
- is not dyed or gelled, tied up or pinned
- is not shorter than a “number 2”
- does not have lines or designs shaved into it, or sideburns that extend below the opening to the ear
- does not have long sections that can be fashioned into long fringes, dreadlocks, plaits, rats’ tails, mohawks, top knots or mullets

There may be some exceptions to the above for cultural or other reasons. The Deputy Principal will be the final arbiter of any decisions relating to hair and personal appearance.

Managing Conduct

The emphasis at College is on restorative practice, positive education, supervision and the modification of negative behaviour, rather than on punishment as the first resort.

Nevertheless, on occasion it may be necessary to impose sanctions for poor conduct. Current College sanctions include

- 7.30am detention, for such things as prep offences and repeated tardiness
- Tuesday and Thursday afternoon detention, for more serious academic disruptions and bunking
- Saturday fatigues for serious offences (issued by the Assistant Principal – Planning and Administration)
- Internal and external suspension (issued by the Deputy Principal)
- Withdrawal from College for very serious offences and continual disobedience (governed by the Executive Principal)

Housemasters have their own sanctions for poor conduct in the House, which may include jobs, House fatigues and gating (for boarders only).

For a full summary of College rules, please refer to the Virtues & Policies page in the About College section of our website.
40 – Your guide to Christ's College
Practical Matters

You are at a new school and there is a lot to take in. These are some situations that might arise at College and some suggestions to help you deal with them.

If you are late to school
• report to the School Office (Reception)

If you are late to class
• knock on the door and enter quietly
• apologise and explain the reason to your teacher
• note that repeated lateness may result in a 7.30am detention

If you do not understand what you have been taught
• ask questions in class – if you need to ask, it is highly likely other students do not understand as well
• speak to your teacher or get help from another teacher if necessary
• take responsibility for your own learning and do some extra research on the topic
• ask for and arrange for extra tuition

If you become ill or are injured in class or during an activity
• report to the teacher in charge
• you will be sent or escorted to the school health centre and the nurse will decide what you should do
• if you are a dayboy and the nurse thinks it is best for you to go home, she will contact your parents

If you are a boarder, you may be sent to your House or the College medical centre
• the nurse will make the necessary arrangements if you need to go to hospital
• if you are told you should not do sport, you will need a note for your coach signed by your Housemaster or parent

If you forget your PE or sports gear
• do not borrow another boy’s gear without asking and never borrow from a younger boy
• you must still report to the class or practice as usual and talk to your teacher or coach

If you break or damage school property
• report it to the teacher in charge or your Housemaster
• take responsibility for your actions

If you lose a textbook
• look for it – check at home, ask your friends, look anywhere you think it might be
• check the pound (lost property) in the Assembly Hall or ask your Housemaster
• ask for a replacement
• your College account will be charged for the book if it is not found
If you lose some clothing or sports gear
• look for it – try to remember where you last had it and look carefully, ask your parents and friends, check with your Housemaster
• check your House pound and the College pound

If an outside appointment is scheduled during class time
• ask your parent to contact your Housemaster or write a note
• notify the teacher concerned, in advance if possible
• politely excuse yourself at the correct time

If you need time off school
• your parents should contact your Housemaster and email the Deputy Principal
• requests for time off must be made well in advance

If you are bullied or harassed, or witness inappropriate behaviour
• report it immediately – to a contact person, your Housemaster or Head of House
• fill in a BRF, using the forms available in Schoolbox
• contact the School Counsellor

If you need to rearrange a detention
• you must have a genuine reason
• see the Assistant Principal – Planning and Administration

Dayboys
• report to your Housemaster as soon as you arrive each morning, so you can be ticked off the roll
• see your Housemaster for permission if you have to leave College during school hours
• any request to be excused from sport or physical education must be supported by a note or call from your parent or caregiver
• you may not miss school for physiotherapy appointments

Boarders
• you need to sign out at your House to leave College grounds for any purpose other than going to and from sport
• written permission needs to be given by your parents and the host prior to your Housemaster granting permission for weekend (overnight) leave – we ask that parents follow the correct procedure when making leave applications
• leave is granted at your Housemaster’s discretion

Health Centre
• the Health Centre is staffed by a registered nurse, Monday through to Saturday
• all boys are able to make use of this facility for first aid
• boarders are able to stay in the Health Centre during the day if unwell outside Health Centre hours, matrons will care for any boarders who are unwell or injured
**Lunch**

- dayboys may eat lunch in their House or wherever they wish within College grounds, except for around the Quad
- a limited number of places are available for dayboys to have lunch in the Dining Hall, by prior arrangement. The cost (around $9 per day) will be charged to your College account
- the Chapman Cafe on the ground floor of The Miles Warren Building offers a good range of food and drink options at reasonable prices
- be mindful of your manners and dispose of all rubbish in the bins provided

**Bicycles**

- securely lock your bicycle in the stand provided at your House
- do not interfere with other boys’ bicycles
- wear a cycle helmet at all times when cycling

**The Pound**

- located under the Assembly Hall and operated by Deputy Head Prefect Toby Brooker-Haines, the pound will be open during the last 10 minutes of lunchtime on a Monday
- no responsibility will be taken for property that is not named
- if you lose anything valuable, report it to your Housemaster
Code of Practice, Immigration, Health & Insurance

Christ’s College has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students. Copies of the Code are available on request from the New Zealand Qualifications Authority website www.nzqa.govt.nz

Immigration

An international student is a student possessing a New Zealand Student Visa or Student Permit who is a resident of another country, and is in New Zealand for study purposes.

Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying and reporting requirements are available from Immigration New Zealand and can be viewed on their website www.immigration.govt.nz

Medical and Travel Insurance

International students (including group students) must have appropriate and current medical and travel insurance while in New Zealand.

College will arrange for medical and travel insurance for the duration of the student’s enrolment as part of the all inclusive fee.

Health

Eligibility for Health Services: Most international students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly-funded health services are available through the Ministry of Health and can be viewed on their website www.moh.govt.nz

Accident Insurance

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website www.acc.co.nz
Application Information, Requirements & Procedures

Christ’s College welcomes applications from students from overseas.

International students participate in mainstream classes, with College providing additional English language tuition if required.

College reserves the right to change a student’s year level if the course requirements or English language level are too demanding. College may recommend the student takes an English language course before coming to study at Christ’s College.

Once an international student starts at Christ’s College, a carefully planned programme is put in place to ensure he receives high quality pastoral care.

The Housemaster, International Student Manager and Deputy Principal handle all major concerns related to international students.

Age and Entry Level

Christ’s College accepts international students from Years 9–13 (aged 13–18 years).

English Language

All applicants must be able to demonstrate an intermediate capability in spoken and written English to be enrolled. English ability will be assessed by the most recent school report and English language qualifications. This will be followed by a Skype interview.

The acceptance of an application is provisional on the English language level and academic achievement being suitable for the courses Christ’s College offers. If the course requirements or English language level for the year requested by the parents proves to be too demanding, College reserves the right to change the year level.

If a student does not have sufficient command of the English language to manage the mainstream classroom programme, it will be necessary for him to undertake a period of intensive language study at an English Language School recommended by College, at the parents’ expense, before entry to Christ’s College can take place. College is able to assist in making arrangements for this.

College is not able to offer intensive language courses but does provide support through ESOL classes (English for Speakers of Other Languages).
It is important students have a genuine desire to learn and they must have a good behavioural and attendance record at their previous school.

**Mentor**

An international student must have a local caregiver nominated by his parents, while at College. The Caregiver Nomination Form must be signed by both the parents and the caregiver. The school can offer the parents local caregiver options if required. Payment to the caregiver must be made directly from the parents.

**Allowance and Funds**

College will hold funds in trust on behalf of the student and his parents, and will control all monies.

**Pastoral Care and Supervision**

A programme is put in place to ensure international students receive comprehensive pastoral care. As with all students, they are placed in a House and the Housemaster monitors academic and personal development and reports to parents.

College oversees all aspects of the student’s life.

The Boarding House Matron, together with the Director of Boarding and Boarding House staff, maintains a close interest in our overseas students who are boarders. The International Student Manager, together with the Housemaster deals with all major concerns relating to the students.

**Enrolment Conditions**

All conditions outlined in the Application for International Enrolment and the Policy for the Enrolment and Attendance of International Students at Christ’s College form a legally binding contract with parents.

Students and parents or legal guardians must accept and abide by College rules and expectations regarding behaviour and conduct. Unacceptable behaviour may result in the termination of tuition. This is available on the College website [www.christscollege.com](http://www.christscollege.com)

Students must observe the laws of New Zealand. All disputes will be dealt with by New Zealand law.

Students must observe the conditions of their visa. If a student breaks the terms of the visa, the school will report the fact to Immigration New Zealand, which may result in the student having to leave New Zealand.

The student will attend College on all occasions when it is open, unless prevented by illness or other urgent cause.
Application Procedure

When a student applies to enrol the following information will be emailed to you:

1. International Prospectus
2. College fees
3. Policy for the Enrolment and Attendance of International Students at Christ’s College
4. Application for International Enrolment

All of the above documents are available on our website www.christscollege.com

Once the application form has been completed it should be submitted online to dgath@christscollege.com

OR SENT TO

Deanne Gath
International Student Manager
PO Box 4900, Rolleston Avenue
Christchurch 8140
New Zealand

The Application for International Enrolment must include a colour photo of the student.

Once a completed Application for International Enrolment is received and the student is assessed as academically suitable, the International Student Manager will arrange a time for an online interview.

Subject to a successful interview and availability of a place, the following forms will be emailed to you:

1. Offer letters (dependent upon the student’s level of English) specifying the course start and completion date, guarantee and compliance of accommodation.

2. Invoice for the first year of study
   - The place of offer is conditional on receiving fees paid in full
   - Insurance is arranged by College, as part of the all inclusive fee, or proof of an Insurance Policy is required
   - A student visa must be applied for by the parents or agent if applicable
   - You will be notified by letter if there is not a place available
Accommodation, Boarding & Transport

International students will be placed in one of our three Boarding Houses: School House, Richards House or Flower’s House.

Seven day boarding accommodation includes a comprehensive Boarding House programme available to view on our website.

Christ’s College undertakes to comply with the accommodation provisions set out in the Code of Practice for the Pastoral Care of International Students. The categories of accommodation that will be accepted by College are:

i) Living with a parent

ii) College Boarding House

Policy objectives

1. To provide a suitable living environment conducive to study, and a safe and supportive home life.

2. To involve the residential caregiver in the welfare of a student away from the student’s family and home country.

3. To assist the student to successfully integrate into the New Zealand lifestyle.

4. To work towards the overseas parents’ peace of mind knowing that the student is well cared for and happy in New Zealand.

Accommodation

1. Students will not be permitted to rent a flat/room/house/apartment or live on their own.

2. All accommodation queries and issues should be discussed with International Student Manager Deanne Gath.

Boarding House

1. Students living in a Boarding House are required to exhibit appropriate behaviour.

2. A separate Boarding House Handbook will be distributed to all boarders, outlining rules and expectations of the Boarding House.

3. The minimum boarding period, unless otherwise arranged with College, is one term.

4. A full term’s notice must be given in writing should a student wish to withdraw from the Boarding House.
Division of Responsibility

Christ’s College will be responsible for:

• Providing a 24/7 emergency contact person for problems with accommodation

• Selecting, monitoring and approving all accommodation

• Providing a support infrastructure within the Boarding House structure

• Recording the results of all accommodation assessments

• Recording the results of all quarterly student interviews

Transport

1. Students can purchase a bike. Cycle Safety lessons are a requirement for international students as part of their orientation. These sessions are run by the Christchurch City Council: https://www.ccc.govt.nz/transport/cycling/skills-programme/cyclesafe/

2. Christ’s College will assist students in obtaining a Metrocard in order to use the public bus system. Students can scan the QR code to get up-to-date timetables and information: http://www.metroinfo.co.nz/info/Pages/QRCodes.aspx
Adjusting to a New Culture

Culture Shock Explained

It is common to experience “culture shock” when you are transplanted into a foreign setting. This is a normal reaction to a new environment where you are no longer in control as you have been at home. You may experience a range of emotions when adapting to a foreign culture, from excitement and interest, to frustration, depression and fear of the unknown. Culture shock is a term used to describe what happens to people when they encounter unfamiliar surroundings and conditions.

People differ greatly in the degree to which culture shock affects them, but almost everyone is affected by it in one way or another. Symptoms vary, but can include:

- boredom
- withdrawal – for example spending excessive amounts of time reading; avoiding contact with host nationals
- feeling isolated or helpless
- sleeping a lot or tiring easily
- irritation over delays and other minor frustrations
- suffering from body pains and aches
- longing to be back home
- unduly criticising local customs or ways of doing things

Stages of culture shock

The five stages of culture shock are:

1. The Honeymoon Stage - You are very positive, curious, and anticipate new exciting experiences. You even idealise the host culture.

2. Irritability and Hostility - You start to feel that what is different is actually inferior. The host culture is confusing or the systems are frustrating. It is a small step from saying that they do things in a different way to saying that they do things in a stupid way. You may blame your frustrations on the new culture (and its shortcomings) rather than on the adaptation process.

3. Gradual Adjustment - You feel more relaxed and develop a more balanced, objective view of your experience.

4. Adaptation of Biculturalism - You feel a new sense of belonging and sensitivity to the host culture.

5. Re-entry Shock - You go home and it is not what you expected it to be.
Strategies for Coping with Cultural Stress

Personal Supports

Ways of Thinking and Feeling

Understand the stages of cultural adjustment

• Analyse your situation and reactions; be flexible; tolerate ambiguity; expect things to be different
• Be patient; do not try to understand everything immediately; identify what helps you manage stress

• Identify ways of thinking positively; foster your sense of humour; do not take things too seriously; give yourself permission to fail
• Investigate facts

Physical Supports

• Eat in a healthy way and get plenty of rest
• Identify any problems – for example, binge eating – and make plans to manage them
• Find safe and fun ways to exercise on a regular basis
• Bring a sufficient supply of necessary medications from your home country

Social Supports

• Identify your sources of support (programme staff, other participants, friends and family at home, academic advisers, etc.) and the types of support that each can best offer
• Plan in advance how you will keep in contact with family and friends while in New Zealand
• Do not isolate yourself! Seek out friends and groups that share your interests and can facilitate your participation in social circles
Orientation and support programme

At the beginning of each year Christ’s College welcomes all new students, international, national and local, to College with a variety of orientation activities coordinated by the Deputy Principal, Housemasters and senior students and formed around the College House system. This establishes firm friendships and knowledge of College life in a way that allows all to learn together.

In addition, this booklet provides answers to many questions students new to College will have.

It is appropriate that students who come from non-English speaking countries and who are a long way from their usual support networks have access to systems of support specific to their needs while they are at Christ’s College.

Therefore College provides:

- Assistance to enrol for intensive language tuition before starting College, if required

- An ESOL programme has been woven into the academic timetable. It is facilitated and taught by the ESOL department, with class sizes often no larger than three. In addition to bringing a high quality of teaching to the role, the ESOL teacher takes time to develop an informal pastoral care role with the students

- Students who live in a Boarding House are formally introduced to the Director of Boarding. The student is assigned to a House Tutor. In addition, a live-in Matron is always available. They are also introduced to our International Student Manager, Deanne Gath

- Caregiver services include orientation to local transport, banking etc

- A map of the city, bus timetables, a guide to Christchurch – contacts for people available to support students, will be provided.
Refund Conditions & Fees Protection

Refund Policy

In order to be eligible for any refund the parents must apply in writing to the Executive Principal, stating the reasons for withdrawal from the course of study.

1. If notice of cancellation is received in writing two weeks before the commencement of the course, full tuition fees and boarding fees will be refunded, less a NZ$2000 administration fee.

2. If the parents wish to cancel the student’s further study after the course has commenced, tuition fees for the current school term plus one subsequent term’s fees will be retained.

3. No refund when enrolment is withdrawn by the school.

4. If an international fee-paying student gains residency during the year, documentation of residency must be provided within 14 days of it being granted. When the passport status has been changed to permanent residence or work visa status, international tuition fees for the current school term plus one subsequent term’s fees will be retained. From then on the student is considered a domestic student.

Compassionate Refund

In exceptional circumstances the Board of Governors may approve refunds on compassionate grounds in respect of serious illness or death of

- The student
- A parent of the student
- A sibling of the student

Payment of Refunds

All refunds will be paid to either the parents of the student or to an agent with written authority from the parents. No refunds will be given directly to the student.

Christ’s College will make no refund

- When a student is required to leave College for a breach of the rules and conditions of enrolment at College or has broken New Zealand law
- Where a student has been stood down, suspended or excluded
- Where a student returns home for any reason other than serious illness or death of a parent or student’s sibling
- If the enrolment application is found to be inaccurate in any way and the contract is terminated
• If a student wants to transfer to another school or education institution
• If a student is asked to leave because of a violation of the Contractual Agreement with College.

Accommodation Fees

Accommodation fees include fees held for a student living in one of our Boarding Houses.

Other monies held for a student

College will hold monies for a range of other costs, including insurance, establishment fees, incidental expenses and uniform.

Immigration

Immigration New Zealand will be notified if any student ceases to attend Christ’s College for whatever reason.

Parents will be asked to sign the refund conditions agreement as part of the Policy for the Enrolment and Attendance of International Students at Christ’s College.

Dispute Resolution Scheme

If the complaint is a financial related matter and you have not been able to settle the matter following College’s internal procedure, you can access the Dispute Resolution Scheme at http://legislation.govt.nz/act/public/2008/0097/latest/DLM1109427.html
Leaving College

If you wish to leave College before the year is complete:

- talk to the International Student Manager about why you want to leave, or write a letter to the Executive Principal explaining your reasons
- have a letter or email from your parents agreeing to the decision to leave
- if you think you are entitled to a refund, write to the Executive Principal asking for a refund and saying why you are leaving early
- complete the leaving procedures following the instructions on the school Leavers Form (the Housemaster will give you this)
- make sure you leave a contact address and phone number so we can contact you if necessary

You may be asked to leave College if:

- you do not attend regularly – that is, you are in non-compliance with your student visa
- your behaviour persistently breaks the school and/or Boarding House rules
- your behaviour in your Boarding House is persistently unacceptable

In cases of unacceptable behaviour, the following procedures will be followed:

1. The Housemaster and/or Deputy Principal will counsel and, as appropriate, discipline you.
2. If your behaviour does not improve, the Executive Principal will issue you with a warning letter, and your parents (and your agent) will be sent a copy of this letter. In the instance of extreme behaviour, you may be asked to leave immediately.
3. If your behaviour is still unacceptable after a warning letter, your Offer of Place will be withdrawn. Your parents will be notified immediately.
4. Depending on the circumstances, you may be given the option of enrolling with an alternative provider in New Zealand.

Note: If you leave the school for any reason before your Student Visa expires, the International Student Manager will notify Immigration that you are no longer a student at this school.
Information for Students and Parents

Accidents and Emergencies

Christ's College is responsible for all emergency procedures during College hours, and all emergency procedures outside College hours while the student is in residence in the Boarding House.

In the event of an accident or emergency, appropriate action will be taken and you will be contacted as soon as possible by the Executive Principal Garth Wynne or your son's Housemaster, International Student Manager Deanne Gath on the emergency contact number you provided on your son's Application for Enrolment form.

If your son has an accident while you are outside of New Zealand, College may need to consent to urgent medical procedures on your behalf, including blood transfusions if necessary.

Communication

Parents are required to have regular communication with their son. Parents should provide their children with calling cards so they can call home whenever they feel they need to.

Parents are encouraged to interact with Christ's College and invited to visit College at least once during their son's period of enrolment.

Parents can be expected to be contacted by Christ's College if there are any concerns regarding their son's wellbeing or progress.

Parents should contact International Student Manager – Deanne Gath if they have any concerns or issues they want to discuss.

Support People

If you have a problem, talk to the following people:

- your Housemaster
- your House Matron
- the International Student Manager
- your local caregiver and the School Counsellor
- the College Chaplain

If you require support in your first language, speak to any of the above support people and it will be arranged for you.

You will be given a wallet size card with contact people and their phone numbers as shown. This should be kept with you at all times.
• The country telephone code for New Zealand is 0064

• The city code for Christchurch is 03

• When calling a New Zealand mobile from outside of New Zealand, drop the zero at the start of the number.

  ie: 021 868 837 becomes 0064 21 868 837

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**IN AN EMERGENCY**

POLICE or FIRE DEPARTMENT
or AMBULANCE

CALL 111

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**Key People involved with International Students**

**Executive Principal:** Garth Wynne

**Deputy Principal:** Rob Donaldson

**International Student Manager:** Deanne Gath

**Housemaster:**

**House Matron:**

**ESOL teacher:** Alexandra Robertson

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**Health**

If you are unwell or injured during the school day, the College nurse is available to help you. You will be introduced to the nurse and shown where the Medical Centre is during your orientation. If you require a doctor’s appointment, the nurse will make one for you.

If you are a boarder and are unwell or injured after school, the Matron, Housemaster or Assistant Housemaster will arrange a doctor’s appointment for you and look after you.

Homestay parents are not responsible for your medical expenses.

**Vehicles and Driving**

International students are prohibited from owning or driving vehicles or motor bikes while in New Zealand. Therefore, you are not allowed to sit your driver licence.

**Holidays**

As a boarder, you will spend weekends in the Boarding House. In school holidays, arrangements will be made for you to return home or stay in a homestay. These arrangements will be made by your parents or local guardian. You will need to remove all your clothes and books from your room and take them to your homestay. A small quantity of gear can be stored at College during the holidays.
Travel

All travel arrangements, either in NZ or to your home country, must be notified and authorised by the International Student Manager.

Adventure tours in NZ generally do not allow students under the age of 18 to travel with them.

Return travel to your home during the school holidays or at the end of the school year, may be arranged by your parents. If you require assistance with travel arrangements, College will help with this through a travel agent. You will need to see the International Student Manager to arrange this.

Mobile Phone

It is important for a student to have a charged mobile phone with them at all times outside school hours, so that College staff can make contact, and for students to contact staff or homestay families in an emergency.

Strict rules apply to the use of mobile phones during the school day.

If your mobile phone number changes, you must let the International Student Manager know immediately.

Electronic Equipment

Students are allowed to bring audio equipment and computers to College. Personal television sets are not allowed in the Boarding House.

Christ’s College students are required to bring their own computer to school. College recommends either a MacBook Air or MacBook Pro, with a minimum of 8GB memory and 256GB storage.

Bank Accounts & Finances

You will be taken by your guardian to open a bank account.

You are advised to only carry a small amount of cash (up to $20.00) with you, as you are able to use an EFTPOS machine (electronic transfer) to withdraw money in all shops. You will also be able to get cash out at a shop or an ATM (automatic teller machine) in many shopping areas.

Clothing

Bring warm clothing and casual shoes. Black leather shoes are part of the uniform.

Climate

The average temperature in Christchurch ranges from 11–20°C during summer and from 6–13°C during winter

Contact with your parents

We encourage you to communicate with your parents, through regular contact (at least once a week), either by emailing or phoning them.

Personal Effects

The Uniform Shop stocks all College uniforms plus a range of stationery and other personal items.
You have a number of options if you think College has failed to follow the Code of Practice for the Pastoral Care of International Students.

**Internal Procedures**

**Step 1**
- Contact your caregiver, a family member, or friend. You can bring a person to any meeting to support you.

**Step 2**
- Contact the Boarding Housemaster if it is a boarding matter.
- Contact your teacher, or Assistant Principal - Curriculum, if it is a problem with the curriculum (academic programme).
- Contact the Financial Controller, if it is a financial matter.

**Step 3**
- If you are still not satisfied, present your complaint to the International Student Manager, Deanne Gath.

**Step 4**
- If the complaint is not dealt with to your satisfaction, prepare a complaint in writing and ask Executive Principal, Garth Wynne to consider it.

**International Education Appeal Authority**

If you believe College has breached the Code of Practice and you have not been able to settle the matter following College's internal procedure, you may bring the matter to the International Education Appeal Authority. All complaints should be made in writing and sent to the Code of Practice office.

**Your documentation should include:**

- your full name
- your physical address
- your telephone number
- your email address
- if someone else is acting on your behalf, your confirmation that they are authorised to act for you
- name and address of the education provider your complaint is about
- date of course commencement
- if possible, copies of the enrolment document(s) you signed
- brief details of the nature of the complaint
- other relevant documentation relating to the enrolment, course taken and the complaint
- information about the steps you have taken through the institution's internal grievance procedure
- the name(s) and contact details of other organisations that you have also referred your grievance to
Contact the International Education Appeal Authority by writing to the IEAA Tribunals Unit at:

Level 1, 86 Custom House Quay, Private Bag 32001, Wellington

Useful links for information about Christchurch:


http://www.christchurchnz.com/what-to-see-and-do/

https://www.christchurchtop10.co.nz/sightseeing

http://www.christchurcheducated.co.nz/

http://www.christchurcheducated.co.nz/play/christchurch-educated-international-student-association/
Grievance Procedure
for International Students at Christ’s College

Problem?

1. Talk with your guardian
   You can bring a person to any meetings to support you

2. Talk to a staff member who manages the area of concern

Boarding House Problem?
   Contact the Boarding Housemaster

Non-curriculum / General Concern
   Contact the International Student Manager – Ms Deanne Gath

Curriculum (or subject) Problem?
   Contact your Teacher or Assistant Principal - Curriculum

Financial Problem?
   Contact the Financial Controller

Problem not solved?
3. Present your complaint to the International Student Manager – Ms Deanne Gath

4. If the complaint is not dealt with to your satisfaction, prepare a complaint in writing (you can ask your Housemaster or International Student Manager to help you with this)

5. Present your written complaint to the Executive Principal – Mr Garth Wynne

If you have completed steps 1-5 and are unhappy with the outcome, you can contact the International Education Appeal Authority IEAA by writing to the IEAA Tribunals Unit at:

Level 1, 86 Custom House Quay, Private Bag 32001, Wellington
Our Board of Governors oversees all aspects of College life and we have a large team of teaching, administrative, and grounds and maintenance staff that ensure the smooth running of the school. Key personnel are listed below, but for more information and a full list of College staff, please refer to the Board of Governors and Our People pages in the About College section of our website.

### Board of Governors

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
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<tbody>
<tr>
<td>Chair</td>
<td>Dr G Ian Town</td>
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<tr>
<td>Warden</td>
<td>The Right Reverend Victoria Matthews, Bishop of Christchurch</td>
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<tr>
<td>Fellow</td>
<td>Trevor Burt</td>
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<td>Fellow</td>
<td>The Venerable Dr Peter R Carrell</td>
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<td>Fellow</td>
<td>Peter Davie</td>
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<td>Fellow</td>
<td>Mary Devine</td>
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<td>Fellow</td>
<td>Hugh Lindo</td>
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<tr>
<td>Fellow</td>
<td>Jeremy Johnson</td>
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<tr>
<td>Fellow</td>
<td>Catherine McMillan</td>
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<td>Fellow</td>
<td>David Surveyor</td>
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### College Executive Team

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<tr>
<th>Title</th>
<th>Name</th>
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<tr>
<td>Executive Principal</td>
<td>Garth Wynne</td>
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<tr>
<td>Deputy Principal</td>
<td>Rob Donaldson</td>
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<tr>
<td>Assistant Principal – Planning and Administration</td>
<td>Robert Aburn</td>
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<tr>
<td>Assistant Principal – Curriculum</td>
<td>Joe Eccleton</td>
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<tr>
<td>Assistant Principal – Community Engagement and Special Projects</td>
<td>Neil Porter</td>
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<tr>
<td>Director of Finance and Operations and Board Secretary</td>
<td>Steve Kelsen</td>
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<tr>
<td>Director of Information and Communication Technology Services</td>
<td>Paul Rodley</td>
</tr>
<tr>
<td>Director of Admissions, Marketing and Communications</td>
<td>Claire Sparks</td>
</tr>
<tr>
<td>Director of Boarding and The Centre for Character &amp; Leadership</td>
<td>Darrell Thatcher</td>
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Non Teaching Staff

Executive Assistant to the Executive Principal
Mel Libeau

Executive Assistant Academic Management
Brigitte Morgan

Executive Assistant Finance and Operations
Shari Clunne

Receptionist
Kerry McLorinan

Admissions Registrar
Sarah Fechney

International Student Manager
Deanne Gath

Director of Development
Ric Fletcher

Systems Administrator
Mark Gillette

Web Services and ICT Support Manager
James Brand

Academic Data Systems Manager
Claudine Forrester

ICT Technician
Sara Ball

Financial Controller
Jan Gugich

Custodian
Sam Cooper

Maintenance and Grounds Manager
Mike Tovey

Uniform Shop Manager
Ann Shaw

Archives
Jane Teal

Health Centre Nurses
Kay McKenzie and Nicky Taylor

Doctor (Doctors on Cashel)
Dr Jacques Marchand

Performing Arts Technician
Grant Bennett

Christ’s College Old Boys’ Association

President
Geoffrey Sullivan (9514)

Secretary
Justine Nicholl

Christ’s College Parents’ Association

ccpa@christscollege.com
Boarding House Contacts

**Director of Boarding**
Darrell Thatcher
027 268 9435
dthatcher@christscollege.com

**FLOWER’S HOUSE**

**Housemaster**
Ben Vink
027 268 9436
bvink@christscollege.com

**Matron**
Karen Adams
0275 554 692
kadams@christscollege.com

**Duty Phone**
027 489 0132

**RICHARDS HOUSE**

**Housemaster**
Kevin Harris
022 639 3452
kharris@christscollege.com

**Matron**
Jan Kelleher
0272 288 078
jkelleher@christscollege.com

**Duty Phone**
027 489 0134

**SCHOOL HOUSE**

**Housemaster**
Arthur Wood
027 774 4277
awood@christscollege.com

**Matron**
Sharon Cryer
027 418 3673
scryer@christscollege.com

**Duty Phone**
027 489 0135

Day House Contacts

**CONDELL’S**

**Housemaster**
Tony O’Connor
027 268 9431
toconnor@christscollege.com

**CORFE HOUSE**

**Housemaster**
Ian Stevenson
027 533 9103
istevenson@christscollege.com

**HARPER HOUSE**

**Housemaster**
Matt Cortesi
027 268 9434
mcortesi@christscollege.com

**JACOBS HOUSE**

**Housemaster**
Matt Thatcher
027 408 7822
mthatcher@christscollege.com

**JULIUS HOUSE**

**Housemaster**
Dr Mike Field
022 465 6760
mfield@christscollege.com

**ROLLESTON HOUSE**

**Housemaster**
Neil Nicholson
027 268 9438
nnicholson@christscollege.com

**SOMES HOUSE**

**Housemaster**
Dr Craig Aitken
027 268 9440
caitken@christscollege.com
Teaching Staff

Advanced Learning
Agribusiness
Art – Head of Department
Art
Art History
Biology – Head of Department
Biology
Chemistry – Head of Department
Chemistry
Chemistry
Chemistry Technician
Classics – Teacher in Charge
Director of Wellbeing & Positive Education
Commerce – Head of Department
Commerce (Economics)
Commerce (Economics)
Commerce (Economics)
Commerce (Accounting)
Design & Visual Communication
Design & Visual Communication
ICT & Digital Technology
Drama – Director of Drama
Drama – Assistant Director of Drama
Earth Science
English – Head of Department
English – Assistant Head of Department

CHH  Chloe Harland
MRF  Mike Field
DWG  Darryn George
KCB  Kate Belton
RMP  Robyn Peers
GMS  Dr Graeme Swanson
CRB  Callum Bell
KIH  Kirsty Howatson
ELP  Emily Priest
KPS  Chris Sellars
SBF  Scott Franklin
CGA  Dr Craig Aitken
KIH  Kirsty Howatson
BRW  Dr Briar Wait
Vicki Bennie
CHH  Chloe Harland
JLQ  John Quinn
KFS  Katie Southworth
WJB  William Bell
GGC  Graeme Christey
SEE  Steve Everingham
JLW  Jennifer Wong
MFEM  Monique Ellis-Martin
CJP  Carey Prebble
PAR  Paul Rodley
DC  David Chambers
RMP  Robyn Peers
AJJ  Dr Anna Johnston
SAE  Sian Evans (from Term 2)
NBB  Nikki Bleyendaal
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<tr>
<th>Department</th>
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<tr>
<td>Mathematics &amp; Statistics</td>
<td>CMT</td>
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<tr>
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## Itinerant Music, Speech and Drama Teachers

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<tr>
<th>Instrument</th>
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<tr>
<td>Bass Guitar</td>
<td>Doug Crossan</td>
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<tr>
<td>Big Band and Saxophone</td>
<td>Claire Oliver</td>
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<tr>
<td>Brass</td>
<td>Antonio Dimitrov</td>
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<tr>
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<td>Drums</td>
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<td>Margo Askin</td>
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<tr>
<td>Piano and Voice</td>
<td>Shelley Spang</td>
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<tr>
<td><strong>Rock Music</strong></td>
<td>Nolan Hungerford</td>
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<tr>
<td>Violin</td>
<td>Jennie Goldstein</td>
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<tr>
<td>Violoncello</td>
<td>Alison Hansen</td>
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<td><strong>Speech and Drama</strong></td>
<td>Tomascita Edgerton</td>
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<td>Tania McVicar</td>
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