



CHRIST'S COLLEGE  
CANTERBURY

## POSITION DESCRIPTION

### **Maintenance Electrician** *Schedule of Responsibilities and Person Specification*

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**Responsible to:** Maintenance Supervisor

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#### **Functional Relationships**

- Maintenance staff
  - Non-teaching and Teaching staff
  - College suppliers
  - College tenants
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#### **Purpose of the Position:**

Responsible for electrical maintenance of College buildings, facilities and residential properties.

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#### **Responsibilities**

##### **The tasks include:**

- Contributing to the safety and preventive maintenance of our buildings, facilities and residential properties
  - Managing new electrical installations
  - Assisting with the maintenance and ongoing development of the College energy management system
  - Electrical testing, tagging and recording of compliant leads and equipment
  - Installing and maintaining emergency lighting
  - Providing assistance with other general maintenance/handyperson duties on College premises
  - Other associated duties as may be required
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**Ideal Person Specification:**

- Current registration as an Electrician
  - Strong diagnostic skills
  - Good general handyperson skills
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**Other Skills Required**

- Ability to work collaboratively in a team environment
  - Attention to detail
  - Excellent time-management skills
  - Systems focused
  - Proactive
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**General Conditions**

- Subsidised superannuation and medical insurance are available after a qualifying period
  - The Maintenance Electrician is required to dress appropriately for the duties being performed
  - Christ's College is an Anglican school and employees are expected to be supportive of its character and heritage
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