

POSITION DESCRIPTION English Teacher

Reporting to: HOD of English & Assistant Principal - Academic

Functional Relationships:

Internal

- □ Executive Principal
- □ College Executive
- Members of the Common Room and the wider school community
- □ Students

External

□ Parents

Primary Function:

To teach English across Years 9 to 13 within the College

Key tasks:

- To teach junior and senior English classes as required by the Executive Principal
- To maintain a positive and co-operative working relationship with other staff and students

Ideal Person Specification:

Essential

- Registration by the Education Council of New Zealand
- The academic qualifications, enthusiasm and confidence needed to teach English to scholarship level
- An up to date knowledge of the Year 9 to 13 English curriculum and assessment requirements
- The skills needed to prepare and deliver enjoyable and effective lessons using teaching strategies that provide for the needs of all students in the class
- To incorporate information technology to enhance teaching and learning

- Excellent interpersonal and communication skills
- A professional approach and the ability to work co-operatively and effectively with colleagues to develop professional relationships
- Empathy and sensitivity to other cultures
- Ability to work independently and as part of a team

Desirable

The ability to teach other subjects

[August 2017]