



CHRIST'S COLLEGE CANTERBURY

BOARDING HOUSEMASTER – RICHARDS HOUSE

Position Context

Founded in 1851, Christ's College is a day and boarding school affiliated with the Anglican Church in Aotearoa, New Zealand, teaching boys from years 9 to 13.

As a member of the Boarding community, the Boarding Housemaster of Richards House is accountable to the Director of Boarding (DoB) and the Deputy Principal (who leads pastoral care), for all aspects of the culture, tone and experience for students, parents and staff of Richards House. This is a significant pastoral leadership role in a school which considers its Boarding an integral part of its success as it seeks to achieve its mission of *Each boy at his best*.

The Housemaster of Richards House will work alongside other members of the College Boarding and pastoral teams and contribute to the ongoing development of policies, practices and procedures in both these areas.

Expectations of Appointee

- Registration by the Education Council of Aotearoa New Zealand
- Excellent interpersonal and communication skills
- Demonstrated pastoral leadership ability
- A professional approach and the ability to work co-operatively and effectively with colleagues to develop professional relationships
- Empathy and sensitivity to other cultures
- Ability to work independently and as part of a team

Remuneration

- Rent free accommodation

- Subsidy for power costs associated with College residence
- Boarding Housemaster allowances
- Mobile phone and landline

Ideal Person Specification

- Experience in Boarding and the pastoral care of young men
- The academic qualifications, enthusiasm and confidence needed to teach a specialist subject
- Excellent interpersonal and communication skills
- A professional approach and the ability to work co-operatively and effectively with colleagues to develop professional relationships
- Empathy and sensitivity to other cultures
- Ability to work independently and as part of a team
- Experience in the coaching of a winter and/or summer sport

POSITION DESCRIPTION
BOARDING HOUSEMASTER – RICHARDS HOUSE

Reporting to: Director of Boarding/Deputy Principal (pastoral care)

Functional Relationships:

Internal

- Executive Principal
- Director of Boarding/Deputy Principal (pastoral care)
- Other Housemasters/College Counsellor/House Staff
- Members of the Common Room
- Students

External

- Parents
 - Members of the wider school community
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Primary Function:

To be responsible for the care of boys in Richards House

Key tasks:

Students

- To oversee the everyday life of the House including House assemblies, organisation of House social functions and regular engagement with boys one-on-one and in groups as appropriate.
- To create a culture of care, comradery and support amongst the students of Richards House.
- To contribute actively to the pastoral care of students.

Staff

- Promote and maintain good morale and spirit amongst House staff.
- To manage all routines that impact on the organisational integrity of the House as a part of the wider Boarding community and which addresses all matters of duty of care.
- To participate co-operatively in professional development and the staff appraisal process.
- To be the leader of the team which manages the House (this includes a Deputy Housemaster, matron, tutors, cleaning and other part time staff).

Parents

- To maintain a positive and professional relationship with parents of boys in the House.
- To maintain appropriate communication with parents via the College/House website.

Other

- Attend Boarding-related meetings e.g. Boarding Housemaster Meetings.
- Be a member of the school pastoral committee (all Housemasters).
- To contribute actively to the extra-curricular activities of the school, such as the coaching of a summer and a winter sport, and to include outdoor education.
- To support the Boarding Programme of weekend activities.
- To maintain oversight of Richards House maintenance matters and liaison with the Maintenance Manager and maintenance staff as appropriate, ensuring that facilities are cared for and maintained at all times by staff and students.

