



CHRIST'S COLLEGE CANTERBURY

Each boy at his best.

BOARDING HOUSEMASTER – FLOWER'S HOUSE

Position Context

Christ's College is a day and boarding school affiliated with the Anglican Church of New Zealand, teaching boys from year 9 to year 13. Since 1850, Christ's College has prepared generation after generation of young men for success in an ever-changing world. College is a strategic environment balancing *Change and Continuity*. We strive to prepare our young men with the skills and attitudes they need to succeed in life, always mindful of the needs of others and adhering to the core Christian values of honesty, respect and compassion. We want boys to feel comfortable to be themselves, while striving to be the best they can. Our mission: *Each boy at his best*.

As a member of the Boarding community, the Boarding Housemaster is accountable to the Deputy Principal – Student Care for all aspects of the culture, tone and experience for students, parents and staff of the Boarding House. This is a significant pastoral leadership role in a school which considers its Boarding an integral part of its success as it seeks to achieve its mission of *Each boy at his best*.

The Housemaster will work alongside other members of the College Boarding and pastoral teams and contribute to the ongoing development of policies, practices and procedures in both these areas.

Expectations of Appointee

- Registration by the Teaching Council of New Zealand
- Excellent interpersonal and communication skills
- Demonstrated pastoral leadership ability
- A professional approach inclusive of the ability to work constructively and effectively with colleagues in the pursuit of the College Mission
- An understanding of and respect for *tikanga Maori*
- Empathy and sensitivity to other cultures
- Ability to work independently and as part of a team

Remuneration

- Accommodation provided
- Four management units currently valued at \$5,000 each ie \$20,000 in total
- Subsidy for power costs associated with College residence
- Mobile phone and landline

Ideal Person Specification

- Experience in Boarding and the pastoral care of young men
- The academic qualifications, enthusiasm and confidence needed to teach a specialist subject
- Excellent interpersonal and communication skills
- A professional solutions-focused approach to complexity
- Demonstrated empathy and sensitivity to other cultures
- Demonstrated ability to work independently and as part of a team
- Demonstrated leadership capacity in some aspect of the co-curricular life of the College.

POSITION DESCRIPTION
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Reports to: Deputy Principal – Student Care

Functional Relationships:

Internal

- Executive Principal
- Deputy Principal - Student Care
- Housemasters
- College Counsellors
- House Staff
- Members of the Common Room
- Students

External

- Parents
 - Members of the wider school community
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Primary Function:

To be responsible for the pastoral care of boys in the Boarding House and sustain a sense of community for parents and boys of the House.

Key tasks:

Students

- To oversee the everyday life of the House including House assemblies, organisation of House social functions and regular engagement with boys one-on-one and in groups as appropriate
- To create a culture of care, camaraderie and support amongst the students of the Boarding House
- To contribute actively to the pastoral care of students

Staff

- Participate in the induction of new House staff including House-specific emergency procedures
- Promote and maintain good morale and spirit amongst House staff
- To participate cooperatively in professional development and the staff appraisal process
- To be the leader of the team which manages the House (this includes a Deputy Housemaster, matron, Mentors, tutors, cleaning and other part-time staff)

- Hold regular meetings to support House staff, to foster open communication and trust, set manageable expectations, support staff wellbeing and promote College values
- To manage all routines that impact on the organisational integrity of the House as a part of the wider Boarding community and which addresses all matters of duty of care

Administration

- Keep up-to-date records in relation to students and staff
- Keep accurate financial records eg credit card expenditure

Parents

- To maintain a positive and professional relationship with parents of boys in the House
- To maintain appropriate communication with parents as expected by the College

Other

- Attend Boarding-related meetings e.g. Boarding Housemaster meetings
- Be a member of the school pastoral committee (all Housemasters)
- To contribute actively to the co-curricular activities of the school, ideally at a level of leadership
- To maintain oversight of Boarding House maintenance matters and liaison with the Facilities Manager and maintenance staff as appropriate, ensuring that facilities are cared for and maintained at all times by staff and students

Reviewed 15.05.2024